Trawden Forest Community Pub Group Limited

Monthly Management Meeting (Meeting #28) – redacted minutes

Names, initials, financial figures, tenant trading information and matters concerning individual shareholders have been redacted. Dates are shown as recorded.

Date	19.10.26
Location	Trawden Community Pub
Present	[REDACTED], [REDACTED], [REDACTED], [REDACTED]
Apologies	[REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED]
Closed	at 8:30pm ish
Next meeting	POST AGM

1. Welcome

The meeting opened at 7:00pm.

2. Actions from last meeting (all)

(11.1) Insurance - [REDACTED] to get a competitive quote before renewal 29th Oct

(11.4) Signage for B&B - discuss with [REDACTED]

(27.2) Solar panels possible a no go due to investment required - to review proposal when it arrives from [REDACTED]

All other items c/fwd

3. Relationship and Rent

[REDACTED – item withheld]

4. Buildings Report

A number of smaller jobs have arisen and either have been or are being tackled. These include a waste pipe leak, shower re-grouting, loose taps, ladies loo tiles. We await estimates from other jobs e.g. drains and a restoration of the front door.

Note that the relationship with [REDACTED] on these points and the process of getting through these maintenance tasks is working well.

5. Financials

£[REDACTED] in the bank and we've reached the point in which a dividend can be issued.

A dividend options document was discussed and it was agreed to a) do some research on our legal options (Plunkett / Web) and also b) table options for an informal poll at the next AGM in November.

6. Communications and Events

AGM - the agenda was agreed and [REDACTED] will take forward the comms to announce it (via email) and prep. The materials for publishing on the website.

7. Shareholders

[REDACTED – item withheld]

[REDACTED] shared the new shareholder system which is a big step forward in our maturity and demonstrates the professionalism we ([REDACTED]) is bringing to the whole process. This will be demonstrated (in part) at the next AGM.

[REDACTED – item withheld]

8. Strategy, Planning and Member Engagement

Movers pack was discussed. [REDACTED] is to take forward a creative design we can send off the printers.

9. AOB

[REDACTED – item withheld]

Summary of actions

Ref	Action	Progress
11.1	[REDACTED] to review insurance options ahead of next renewal (Oct 2026)	c/fwd
11.2	Follow up with till provider re Digital ID, loyalty scheme functionality and costs	c/fwd
11.3	[REDACTED – item withheld]	
11.4	Discuss signage options for bnb with [REDACTED] - [REDACTED] to discuss with [REDACTED]	c/fwd
11.5	Resolve gutter leaks	closed
11.6	See if there was a disabled parking space previously.	c/fwd
11.7	Till data to be acquired and explored	c/fwd
11.9	[REDACTED – item withheld]	
11.12	Movers pack - finalisation and design	c/fwd
27.1	Focus group for pub feedback to be progressed	c/fwd
27.2	Investigate solar paneling	c/fwd
27.3	See if [REDACTED] can help with creative for Movers Pack - no	closed
28.1	Investigate dividend option payments	new
28.2	Manage AGM comms / announcement	new
28.3	[REDACTED – item withheld]	