Trawden Forest Community Pub Group Limited

Monthly Management Meeting (Meeting #23) – redacted minutes

Names, initials, financial figures, tenant trading information and matters concerning individual shareholders have been redacted. Dates are shown as recorded.

Date	19.01.26
Location	Trawden Community Pub
Present	[REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED]
Apologies	[REDACTED]
Closed	at 20:10pm

1. Welcome

Send out invites again

2. Actions from last meeting (all)

[REDACTED – item withheld]

Prospectus on website

Get price quotes on movers pack folder

3. Relationship and Rent

Meeting with [REDACTED] on Tuesday.

[REDACTED – item withheld]

4. Building update

FRA booked for 13th Feb

Pending work TBD

Fire door -

Drains - [REDACTED] progressing

Soil pipe leaking

Commercial fire alarm in B&B

5. Financials

[REDACTED] in bank, December invoice outstanding

VAT up to date

Reserve not agreed, needs to be more - proposed by [REDACTED] and agreed to be £[REDACTED]

6. Communications and Events

Responsibility passed to [REDACTED]

[REDACTED – item withheld]

[REDACTED] - TFCC and FCA Reporting ([REDACTED])

7. Shareholders register and share certificates

2 share certs sent out

Website updated

8. Strategy, Planning and Member Engagement

Nothing else

9. Policies

Financial Reserves Policy

To be finalised

[REDACTED – item withheld]

To be finalised

[REDACTED – item withheld]

New entry noted

[REDACTED – item withheld]

Potential 2 new investors

10. AOB

None

Summary of actions

Ref	Action	Progress
22.1	[REDACTED] to provide building docs and invoices to [REDACTED]	c/fwd
22.2	Put AGM minutes on website	Done
22.3	Book January Fire Risk Assessment	Done
22.4	[REDACTED] to send insurance docs to [REDACTED]	c/fwd
22.5	[REDACTED] to review insurance options ahead of next renewal (August 2026)	c/fwd
22.6	AGM outputs to be communicated to shareholders	Done
22.7	Look at Digital ID for membership	c/fwd
22.8	[REDACTED – item withheld]	
22.10	Develop leaflet/new movers pack content - get prices for movers folder	c/fwd
22.11	[REDACTED – item withheld]	
22.13	[REDACTED] to propose maintenance contingency figure	See minutes
22.14	[REDACTED] to explore energy related grant options	c/fwd
23.1	[REDACTED] to send out meeting invites again	
23.2	Consider mailing for January	